# Balanced scorecard

## How to use the tool

* Complete the balanced scorecard collaboratively with the supplier
* All relevant tools and templates should be used to assess the various aspects of the relationship
* Score the various aspects of the relationship considering a holistic view of each aspect

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| Scorecard descriptor  | What to consider  |
| Risk Summary  | Key elements from the risk log  |
| Initiative Summary  | Progress against initiatives against their milestones  |
| Performance Summary  | Performance of initiatives against their metrics  |
| Benefits Delivered  | Status of expected vs actual benefits  |
| Governance Summary  | Key meeting outcomes and escalations  |

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| Balanced scorecard  |

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| Feedback area | Score (1-5) | Rationale |
| Overall impression of SRM for this relationship so far  |  |  |

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|  | Key Highlights | No. of key concerns | RAG status | Next steps |
| Risk Summary |  |  | Green |  |
| Initiatives Summary |  |  | Green |  |
| Performance Summary |  |  | Red |  |
| Benefits Delivered |  |  | Amber |  |
| Governance Summary |  |  | Amber |  |